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## **BEST PRACTICES FOR PARENT CHILD RELATIONSHIPS**

Purpose: This document discusses best practices for creating a "Parent Child" relationship in the C3 application.

## **Explanation:**

This relationship typically exists between a Branch and another Branch inside the application – both will have a Branch Dashboard. The supplier of cash for the Parent Branch will be the FED, Central Vault, or another supplier relationship. The supplier of cash for the Child Branch will be the Parent Branch only. This relationship typically is seen in a Drive-Up location or another satellite location that might not be a true Brick and Mortar Branch for the institution.

## **Best Practices for Creating a Parent Child Relationship:**

Both Parent and Child Branches should be created on the site like normal. The challenge lies in properly recording the requisition activity between the two branches:

**Parent Branch:** Only record the requisitions coming from FED or the cash supplier. The Order and Deposit recommendation should be sufficient to satisfy the customer usage at this branch, as well as the excess cash needed to fulfill the Child Branch's Order and Deposit.

**Child Branch:** Record the requisitions expected to be shipped from the Parent Branch as an Order and back to the Parent Branch as a Deposit.